

Minutes of the 10Xnd

**General Members Meeting**

Version 1 - xx of Month 20xx

 **Secretary of the Nineteenth board of Lucid, Lynne de Kluizenaar**

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Date** xx-xx-xxxx

**Location** Lucid -1.600

**Opening time**  h

**Closing time** h

 **Attendees** x

 **Number of people entitled to vote**  xx

**Number of people not entitled to vote** xx

**Cancellations**  x

**Authorized persons to vote**  x

**Chairman** Ruben de Jongh

**Secretary** Lynne de Kluizenaar

**Minutes secretaries**  Niek van den Berk, Iris Camps, Anne Jenster,

Ruben de Jongh, Lynne de Kluizenaar, Mirthe

Visscher

# 1. Opening

**Time: h**

###### With two strikes of the hammer, Ruben de Jongh opens the xxx General Members Meeting at xx:xxh.

Ruben de Jongh:

Ruben de Jongh: Please turn off your phones or put them on silent mode. A list of presence will go around, please do not forget to write your name on it.

Ruben de Jongh: This meeting will be recorded to make sure the minutes will be as complete as possible. Are there any objections?

###### There are no objections.

Ruben de Jongh: If you want to say or ask something, please raise your hand. I will give turns and please state your name to begin with. This will support Lynne when writing the minutes.

###### Ruben de Jongh strikes the hammer.

# 2. Approval of the agenda

**Time: h**

Ruben de Jongh:

Ruben de Jongh: Would anyone like to add something to the Any Other Business?

###### Since there are no objections to the agenda, Ruben de Jongh approves the agenda with two strikes of the hammer.

###### Ruben de Jongh: strikes the hammer.

# 3. Approval of the minutes of the xxxx GMM

**Time: h**

Ruben de Jongh: Are there any comments, remarks or additions for the minutes of the xxx GMM?

###### Since there are no objections, Ruben de Jongh approved the minutes of the xxxx General Members Meeting with 2 strikes of the hammer.

######

Ruben de Jongh: Thank you for writing the minutes Lynne.

###### Ruben de Jongh strikes the hammer.

##

## 4. Received messages

**Time: h**

Lynne de Kluizenaar: I received x messages.

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**Message by xx**

xx

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**Message xx**

xx

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*Ruben de Jongh strikes the hammer.*

##

# 5. Points of action

**Time: h**

#### Action point 1

xx

#### Action point 2

xx

######

###### Ruben de Jongh strikes the hammer.

##

# 6. Leisure

**Time: h**

## 6.1 Past and upcoming activities

### Past Activities

**Event xx-xx-xxx**

Ruben de Jongh:

### Upcoming Activities

**Event xx-xx-xxx**

Ruben de Jongh:

##

## 6.2 Committees

####

### Install committee

Ruben de Jongh: I would like to invite xx to present their plans, and xx to present their budget.

 **Presentation by** xx & xx

|  |  |
| --- | --- |
| **Name** | **Function** |
|  | *Chairman* |
|  | *Secretary* |
|  | *Treasurer* |
|  |  |
|  |  |
|  |  |
|  | *Board Responsible* |

###### With two strikes of the hammer, Ruben de Jongh installs the committee members and approves the result of the ID Connect committee.

######

###### Ruben de Jongh strikes the hammer.

# 7. Career

**Time: h**

## 7.1 Past and upcoming activities

### Past Activities

**Event xx-xx-xxx**

Ruben de Jongh:

### Upcoming Activities

**Event xx-xx-xxx**

Ruben de Jongh:

##

## 7.2 Committees

####

### Discharge committee

Ruben de Jongh: I would like to invite xx and xx to present their result and learning points.

 **Presentation by** xx & xx

|  |  |
| --- | --- |
| **Name** | **Function** |
|  | *Chairman* |
|  | *Secretary* |
|  | *Treasurer* |
|  |  |
|  |  |
|  |  |
|  | *Board Responsible* |

###### With two strikes of the hammer, Ruben de Jongh discharges the committee members and approves the result of the xxxx committee.

######

###### Ruben de Jongh strikes the hammer.

#

# 8. Education

**Time: h**

## 8.1 Past and upcoming activities

### Past Activities

**Event xx-xx-xxx**

Ruben de Jongh:

### Upcoming Activities

**Event xx-xx-xxx**

Ruben de Jongh:

##

## 8.2 Committees

####

### Mutate committee

Ruben de Jongh:

 **Presentation by** xx

#### Legend

Green new member of the committee

Orange function change within the committee

Red discharged from their function

Black no changes

|  |  |
| --- | --- |
| **Name** | **Function** |
|  | *Chairman* |
|  | *Secretary* |
|  | *Treasurer* |
|  |  |
|  |  |
|  |  |
|  | *Board Responsible* |

###### With two strikes of the hammer, Ruben de Jongh mutates the committee members of the xxxx committee.

######

###### Ruben de Jongh strikes the hammer.

# 9. Facilities and Organization

**Time: h**

## 8.1 Past and upcoming activities

### Past Activities

**Event xx-xx-xxx**

Ruben de Jongh:

### Upcoming Activities

**Event xx-xx-xxx**

Ruben de Jongh:

## 8.2 Committees

### Install committee

Ruben de Jongh: I would like to invite xx to present their plans, and xx to present their budget.

 **Presentation by** xx & xx

|  |  |
| --- | --- |
| **Name** | **Function** |
|  | *Chairman* |
|  | *Secretary* |
|  | *Treasurer* |
|  |  |
|  |  |
|  |  |
|  | *Board Responsible* |

###### With two strikes of the hammer, Ruben de Jongh installs the committee members and approves the result of the ID Connect committee.

######

###### Ruben de Jongh strikes the hammer.

# 10. Any Other Business

**Time: h**

#### A. ...

xx: xx

#### B. …

xx: xx

###### *Ruben de Jongh strikes the hammer*

# 16 New Points of action

**Time: h**

#### Action point 1

xx

#### Action point 2

xx

###### *Ruben de Jongh strikes the hammer.*

# 17. Decisions

**Time: h**

#### Decision 1

xx

###### Ruben de Jongh strikes the hammer.

# 18. Question Round

**Time: h**

xx: Will you lower the beer price?

xx: Hebben we er nog een beetje zin in?

# 19. Closing

**Time: h**

Ruben de Jongh: Thank you are for coming tonight and we hope to see you at our next GMM.

*With two strikes of the hammer Ruben de Jongh closes the xxxx General Members Meeting*

*at xx:xxh.*